Create your account in the Smart Conference. <u>https://smartconf.jp/auth/register/fastzero23/</u> And then, you will receive an email to active your account.

U	sers have to create an account to submit the paper.
	lease fill in your email address. We will send the verification link your email address.
Er	mail address
	✓ Next

Login

You have already done it, just login. https://smartconf.jp/auth

	Login	
Email address		
xxxxx xxxxx @ec-mice.co	m	
Password		Forgot password?
•••••		
		V Login
		🗸 Login

Select a tab "Participant" and "Continue".

8 SMART Conference User screen	Event > Participant register	Conference Website	My Account
Event Selected event Change > FAST-zero'23 Participant register	Participant register Your participant registration is not yet complete. Please continue to input information. Continue		
Papers			
Received Mail List			
Account Account settings			
Japan Act of Specified Commercial Transactions			

Fill in each items and click "To confirmation Screen"

8 SMART Conference User screen	Event > Participant register > Ente	er personal informa	tion	Conference Website	My Account	
🚔 Event	Enter personal informat	ion				
Selected event Change > FAST-zero'23						
	Personal information					
Participant register	Notes for participant registrati	on HERE				
Papers	*The name and affiliation will update the latest information f		ording to the information registered by the user. If you need nt settings.	d to change them, pl	ease	
Received Mail List			Enter your Paper ID showing in the acceptance letter	er in case you are a		
e Account	Paper ID	Optional	presenting author. *This info is for linking your registration and paper ID according to the policy.			
Account settings	raperio	optional				
Japan Act of Specified Commercial Transactions						
	Title	Required	Unselected	🗸 то С	Confirmation Screen	
	Contact	Required	O Business address			
	Department of Affiliation/Organization	Optional				

To COMPLETE your registration, click "Save"

SMART Conference	Event > Participant register > Enter personal inform	nation > Confirmation of personal information	Conference Website 🎴 My Account
Event Selected event Change > FAST-zero'23	Confirmation of personal information	on	
Participant register		1	
Papers	Paper ID Title	ı Prof.	
Received Mail List	Contact	Business address	
9 Account	Department of Affiliation/Organization	11111111111	
Account settings	Address	1111111111	
Japan Act of Specified Commercial Transactions	Zip/Postal code	1111111	
	Country	111111	
	Phone	11111111111	S Return
	Student ID		
	Display name for your name badge	111111111	

Completed. To proceed the payment, click "Proceed Payment"

8 SMART Conference ^{User screen}	Event > Participant register > Enter p	personal information > Confirmation of personal information	ation	Conference Website	Account
🚔 Event	Confirmation of personal	information			
Selected event Change > FAST-zero'23	Personal information				
Participant register					
Papers	Paper ID Completed	1			
Received Mail List	Title				
	Loniaci	of personal information has been completed. he participation registration, please proceed to payment.			
e Account	Department of				
Account settings	Address	eturn to User Page Proceed to Payment			
Japan Act of Specified Commercial Transactions	Zip/Postal code				
	Country	111111			
	Phone	11111111111			
	Student ID				
	Display name for your name b	padge 11111111			

Select a tab "Participant register".

8 SMART Conference User screen	Event > Participant register > Select the registration category		Conference Website 💄 My A
≩ Event Selected event Change > FAST-zero'23	Select the registration category Registration Category		
Participant register	Category	Standard Registration	Early Bird Registration
Papers Result of peer-review	Author (Regular) Registration of Authors submitting full papers is due by September 1, 2023.	¥65,000	¥65,000
Submission B Received Mail List	Author (Student) Registration of Authors submitting full papers is due by September 1, 2023.	¥25,000	¥25,000
Received Mail List	Audience (Regular)	¥60,000	¥50,000
e Account	Audience (Student)	¥25,000	¥25,000
Account settings			
Japan Act of Specified Commercial Transactions			
	Standard Registration	1	
	Only one category can be choosed per account.		
	Author (Regular)Registration of Authors submitting full papers is due	by September 1, 2023.	¥65,000(Tax included)

6

Select your category.

8 SMART Conference User screen	Event > Participant register > Select the registration category					
Event Selected event Change > FAST-zero'23 Participant register	Only one category can be o	Early Bird Registration				
Papers Result of peer-review Submission B Received Mail List	Category Required	 Author (Regular) Registration of Authors submitting full papers is due by September 1, 2023. Author (Student) Registration of Authors submitting full papers is due by September 1, 2023. Audience (Regular) 	¥65,000(Tax included) ¥25,000(Tax included) ¥50,000(Tax included)			
 Account Account settings Japan Act of Specified Commercial Transactions 		Audience (Student) Welcome Party (Nov. 8)	¥25,000(Tax included) ¥0			
	Option1 Optional	 For Authors, Audiences and students FAST-zero Party (Nov. 9) For Authors, Audiences and students Lunch Box (Nov. 8) 	¥0 ¥2,000(Tax included)			

For your accompanying person

8 SMART Conference User screen	Event > Participant register > Select the registration category		Conference Website My Accou
Event Selected event Change >	FAST-zero Party (Nov. 9)For Authors, Audiences and students	1	¥0
FAST-zero'23	Option1 Optional Lunch Box (Nov. 8)		¥2,000(Tax included)
Participant register	Lunch Box (Nov. 9)	3	¥2,000(Tax included)
Papers	Lunch Box (Nov. 10)	3	¥2,000(Tax included)
Result of peer-review	Technical Tour (Nov. 11)		¥5,000(Tax included)
Submission B	(Application Deadline: Sept. 30)		
Received Mail List	Welcome Party		¥5.000(Tax included)
9 Account	Option2 Optional For Accompanying Person		
Account settings	FAST-ze.		¥10,000(Tax included)
Japan Act of Specified Commercial Transactions			
	Notes Optional		
		Option 2 is for accompanying per participants (authors and audience banquet for participants are includ	es), Welcome party and

To generate a receipt or invoice, enter your name and organization name. Please note that You MUST do this step to proceed the registration and payment. To proceed the payment, click "Next".

*A receipt and invoice can be downloaded after completed.

Selected event Change > FAST-zero'23	Notes Optional
Participant register	Due to the system specification, a title (Prof., Dr., Mr, Ms.) must be included in the address of a receipt and invoice. If you wish to show a company name only, contact at the
Papers	secretariat.
Result of peer-review	Enter the name to address Required
Submission B	Please enter the addressee of the invoice and receipt.
Received Mail List	The honorific will be shown on the attention of the invoice/receipt automatically. If you would like to add affiliation to the attention, please enter the application name after your name.
e Account	Input Example) Miki Nishida PCO Co., Ltd. Output Example) Ms. Miki Nishida PCO Co., Ltd.
Account settings	
Japan Act of Specified Commercial Transactions	
	Cancel Vext

Select your payment method and click "To Confirmation Screen".

Event Selected event Change >	Select payment method		
FAST-zero'23	Payment details		
Participant register			
Papers	Category	Author (Regular)	
Result of peer-review	Total amount	¥65,000	
Submission B	Payment method		
Received Mail List	Select a payment method.		
e Account	All types of payment are handled by GMO Payment Ga	(
Account settings	Credit cards		is available until September 30 (residents in
Japan Act of Specified Commercial Transactions	The following credit cards are accepted. Payment must be made by a one-time charge.	Japan only) *Payment sho	uld be also completed by September 30.
	VISA Image: Construction Image: Construle Image: Construle Image: Co		
	Credit Card Number Required		
🚔 Event	Security Code Required	box on the back of the card.	
Selected event Change > FAST-zero'23			
Participant register Papers	O Bank transfer *Limited to bank accounts in Japa	an.	S Return V To Confirmation Screen

Confirm your registration and click "Send" to complete.

8 SMART Conference User screen	Event > Participant register > Select the	e registration category > Select payment method > Confirmation of payment details	Conference Website	My Account
Event Selected event FAST-zero'23	Confirmation of payment de	etails		
Participant register	Category	Author (Regular)		
Papers Result of peer-review	Total amount Notes	¥65,000		
Submission B Received Mail List	Payment methods	Bank transfer		
e Account	Invoice details			
Account settings Japan Act of Specified	Address	EC Inc.		
Commercial Transactions	Click on the "Send" button below to	o confirm the payment details. Please note that no changes can be made after the pa	ayment has been confirme	ed.

Completed.

8 SMART Conference User screen	Event > Participant register		Conference Website	
÷ Event	Participant register			
Selected event Change > FAST-zero'23	There are unpaid balance. Please pay by the due date.			
Participant register	Participant registration category			
Papers	Personal information		(Z) Eak	
Result of peer-review				
Submission B	Paper ID	2222		
Received Mail List	Title	Dr.		
Account	Contact	Business address		
Account settings	Department of Affiliation/Organization	22222		
Japan Act of Specified	Address	2222		
Commercial Transactions	Zip/Postal code	11111		
	Country	22		
	Phone	11111111		
	Student ID		You can download a receipt and invoice here.	
	Display name for your name badge		A receipt can be done after completed your payment.	
	Affiliation for your name badge			
	Payment details 1 The payment is not yet complete. Please check the payme	payment method and required information below to complete the payment process.		
	Total Amount	65,000 yen 💿 Unpaid		
	Due for the payment	2023/11/08 23:59		
	Payment methods	Bank transfer		
	Transaction No.	5ba44dae701c900619fa6ca0833		
	Category	Author (Regular) [¥65,000]		
	Notes			
	Applied date and time for the payment	2023/07/14 22:44		
	Invoice	Download		
			12	